

**REGULATIONS FOR THE APPLICATION PROCESS AND REALISATION OF ARTISTIC  
RESIDENCY IN WROCLAW – Ukraine will be.**

**DEFINITIONS**

**WIK** – Wrocław Institute of Culture with its registered office in Wrocław (50-067), Świdnicka 8B, entered into the Cultural Institutions Register kept by the Government of the Wrocław Municipality under the number RIK 41/2022, NIP 897-190-17-96, REGON 521105750.

**Residency** – virtual participation or stay of a representative of the artistic community in order to work on an original project, develop artistically and professionally, exchange experiences, practices and knowledge, and establish contacts.

**Applicant** – entities specified in §2 of the Regulations.

**Application** – a formal application for participation in the Application within the AIR Wro Programme.

**Application Process** – the process of selection of applications aimed at selecting a resident. Stages of the Application Process: acceptance of applications, evaluation, announcement of results.

**Coordinators** – coordinators of International projects of Wrocław Institute of Culture.

**§ 1. Objectives of the WIK Programme and AIR Wro.**

1. The main goal of the WloC Programme is to create conditions for strengthening the identity and participation in culture at the regional, local, national and international level for the people from Wrocław and Lower Silesia by providing financial support for the implementation of projects popularising cultural achievements and increasing the presence of culture in social life.
2. AIR Wro is a programme of residencies, study visits and international cooperation; its task is to support the mobility, promotion and international cooperation of creators, and thus build and strengthen international cultural relations.

**§ 2. Eligible Applicants.**

Ukrainian duets, adult natural persons with full legal capacity, not being citizens of Poland, being artists, permanently or temporarily living in Poland or in Ukraine, may apply to participate in the Residence.

**§ 3. Deadlines and rules of the Application Process.**

1. You may submit applications from **9 May 2022 to 09 June 2022 to [airwro@instytutkultury.pl](mailto:airwro@instytutkultury.pl)**.
2. Application Process results, and thus the four selected Residents, will be announced by **20 June 2022**.
3. The application constitutes the following documents in Polish or English:
  - a) Applicant's CV or biograms
  - b) portfolio;
  - c) project plan, in which the duo of Applicants are presenting the issues and activities undertaken and planned as part of the Residence, which is the subject of this Recruitment, described in the recruitment announcement.
4. Each Applicant may submit a maximum of one application.
5. The AIR Wro Programme Coordinators will verify the applications to ensure their compliance

with these Regulations.

6. The following issues shall be considered to be non-compliance with the Regulations:

- a) non-compliance with the objectives of the AIR Wro Programme (§ 1 of the Regulations);
- b) submission of an incomplete Application (§ 3 section 3 of the Regulations);
- c) planning in the WIK costs such expenses that the WIoC, in accordance with the Regulations, cannot incur (section 5 item 2);
- d) submission of an application by an unauthorised person.

#### **§ 4. Application evaluation process.**

- 1. Based on the evaluation of applications, one application will be selected, which will then be directed for implementation under the AIR Wro Ukraine will be Residency.
- 2. Applications are assessed by a commission consisting of 3 employees of the WIK.
- 3. The evaluation is based on the analysis and assessment of all Applications approved formally pursuant to § 3 clause 7 ff., taking into account the following criteria:
  - a) compliance of the project with the purpose of the AIR Wro Programme implementation, described in § 1 clause 1 and 2 (10 points).

#### **§ 5. Residence rules and Applicant's obligations.**

1. The duration of the Residence is one month. One person participates in it in Wrocław, one in their place of residence. The exact date of the Residence will be indicated in the contract concluded individually with the Resident, it is planned for September.

2. For the implementation of the entire project, the Resident is entitled to the following benefits:

- a) covering the travel costs in the total, maximum amount of **PLN 200 gross**;
- b) accommodation for one person in Wrocław;
- c) remuneration in the total amount of **PLN 3,000 gross for each person from the duet**;
- d) substantive and promotional support for the Residence.
- e) Organising an artist talk.

3. Resident's detailed obligations concerning project implementation shall be specified in an agreement individually concluded with WIK or a project partner in a given country; such a contract shall also include provisions applicable to the Parties in the matters of the project's intellectual property rights, while the basic minimum scope of using the project by WIK is specified in the Model Agreement constituting Annex 1 to the Regulations. The provisions of the Model Agreement may be modified due to the specificity of the project and the Residency.

4. The Applicant consents to WIK publishing information about the fact that the Residence has been included in the AIR Wro Programme, as well as to the use of their image (including the Applicant's personal data) and documentation of activities undertaken during the Residency, including photographic and video materials, for the purposes of documentation, archiving, promotion and communication of WIK and the AIR Wro Programme.

5. The Applicant undertakes that they will include information about the project's implementation by WIK as part of the AIR Wro Programme in all materials promoting the project in question. Moreover, the Applicant undertakes to follow the requirements pertaining to the visual identification of WIK and the AIR Wro Programme, as well as to use the logo of the AIR Wro Programme and all logotypes of third parties indicated by WIK in all promotional and informational materials.

#### **§ 7. Final provisions.**

1. Amendments to the Regulations must be made in writing and shall enter into force on the day of announcement. Amendments to the Regulations do not affect the applications submitted for the

Application Process before the amendments entered into force, provided that their implementation would result in limiting the rights of the Applicants who submitted such applications.

2. In the event of a change of correspondence address, the Applicant is obliged to immediately notify WIK, otherwise WIK shall not be held liable for the consequences of the Applicant's failure to deliver correspondence related to the implementation of these Regulations.

3. In matters not regulated by these Regulations, the relevant provisions of the Civil Code and the Copyright and Related Rights Act shall apply.

4. The Regulations shall enter into force on 01.05.2022.

Attachments:

1. Resident Agreement Example