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RULES FOR RECRUITMENT TO THE PARTNERSHIP PROGRAM

“Magic Carpets 2026 – artist residency in Wrocław”

AS PART OF THE WIK PROGRAM

DEFINITIONS

Wrocławski Instytut Kultury – (dalej WIK) z siedzibą we Wrocławiu (50-067) przy ul. Świdnickiej 8B, wpisany do Rejestru Instytucji Kultury prowadzonego przez Miasto Wrocław pod numerem RIK 44/2023, NIP: NIP9871916272, REGON 524047668.

The Magic Carpets platform - co-financed by the Creative Europe program and managed by the Kaunas Biennial, with the Wrocław Institute of Culture as a partner since 2022. Its main objective is to develop activities involving curators and artists through an artist residency program focused on engaging local communities and working in public spaces. Magic Carpets brings together 21 cultural organizations from EU and candidate countries. During the three-year project (2025-2028), partner organizations will carry out artist residencies, creating an extensive European network for emerging artists and curators.

Terms and Conditions – these Terms and Conditions.

Applicant – a person specified in § 2 of these Terms and Conditions.

Application – a formal application for participation in the Call for Project concerning the implementation of artistic, cultural, social or educational activities during residency.

Project – a one-month artist residency involving collaboration with the local community in Wrocław, to be held in Wrocław between September and October 2026, involving the participation of an artist/artistic person from Poland or abroad.

Call for Projects - the process of selection of applications during a given edition, aimed at choosing application to be covered by the Partnership Program by WIK

Edition – a period covering a given calendar year of the Partnership Programme duration, including Calls for Projects envisioned for a given year, followed by the execution of activities and submission of the reports on their implementation within the framework of the Projects covered by the Partnership Programme in a given calendar year.

Commission - representants of Wrocław Institute of Culture who is directly responsible for overseeing the implementation of the Partnership Programme.

§ 1. Objectives of the Wrocław Institute of Culture and Partnership Programme

1. The primary objective of the WIK Program is to create conditions for strengthening identity and participation in culture at the regional, local, national, and international levels by providing financial support for projects that promote cultural achievements and increase the presence of culture in social life. The primary objective of the Magic Carpets Platform Partnership Program is to support mobility and promote international cooperation in Wrocław, thereby building international cultural relations.

§ 2. Applicants

2. Applicants may be artists with full legal capacity, involved in the arts in the broad sense (visual arts, new media, theater and performing arts, interdisciplinary activities), with expertise in working with local communities.
3. The following persons are unable to participate:

- Wrocław Institute of Culture employees;
- legal persons, as well as other organisational units without legal personality, which are granted legal capacity by the law – in particular associations, foundations, cultural institutions;
- persons, for whom the scope of the Project is the same as the scope of their duties resulting from their contracts with entities organised by the City of Wrocław, or whose activities concerning the scope of the project are financed by the City of Wrocław.

§ 3. Deadlines and rules of the Applications

1. Applications for the Magic Carpets 2026 Partnership Program – artist residency in Wrocław should be submitted using the online form available on the website of the Wrocław Institute of Culture. Applications can be submitted from February 2 to March 15, 2026.
2. During the formal or substantive evaluation, the Committee may contact the Applicant to clarify any doubts in any manner, in particular by telephone or email. Applicants have the opportunity to correct any errors reported to them by a member of the Committee within the time limit specified by the Committee.
3. Applications that receive the highest number of points will qualify for the online meeting stage, and after the interviews, one person will be selected to participate in the Magic Carpets 2026 Partnership Program – an artist residency in Wrocław.
4. The results of the recruitment process will be announced by March 30, 2026.
5. The application consists of the following documents in English:
 - a. Portfolio (max 10 MB), which should include specific interests related to the project
 - b. Cover letter (max 300 words);
 - c. A brief description of the project to be carried out as part of the residency and responding to the theme – cooperation with the Korean community in Wrocław (up to 1000 words)
6. Submission of the above application confirms the Applicant's willingness to participate in the Partnership Program and acceptance of the rules of these Regulations.
7. WIK is not responsible for factors affecting the timeliness of the submission of the Application.

§ 4. Application evaluation process

1. Applications will be evaluated by the WIK Commission.
2. The Commission will evaluate applications according to the following criteria:
 - a) compatibility of the residency idea with the residency theme: cooperation with the Korean community in Wrocław (4 points);
 - b) substantive and/or artistic value of the activities presented in the application (6 points).
3. Failure to include the requirements specified in these Regulations in the application is a formal error and will result in the application being rejected. Furthermore, the following shall be considered non-compliance with the Regulations:
 - a. non-compliance with the objectives of WIK and the Partnership Program (§ 1 of the Regulations);
 - b. submission of an incomplete Application;
 - c. submission of an Application by an unauthorized person (§ 2 of the Regulations);
 - d. submission of more than two Applications in a single Call for Applications, including the submission of an Application by a natural person appearing in more than two applications at the same time.
4. Applications are considered in two stages:
 - 1) a formal assessment stage, carried out by the Commission, which consists of determining whether the application contains any formal errors and a points assessment, as specified in § 5 point 2 of this agreement;
 - 2) a selection stage, carried out by the WIK Commission.

5. An agreement will be signed with the selected Applicants, for the content and implementation of which the Wrocław Institute of Culture is responsible.
6. The results of the selection process will be published on the official website of the Wrocław Institute of Culture (www.instytutkultury.pl), where they will be available on the day of the announcement of the results, i.e. from March 30, 2020 at the earliest.

§ 5. Project implementation rules

1. The Project will be implemented in Wrocław between September and October 2026. The exact date of the Project will be indicated in the contract individually concluded by WIK with the selected Applicants.
2. Detailed obligations of the Applicant with regard to the implementation of the Project shall be defined in an individual Contract concluded between the parties.

§ 6. Complaints

1. Applicants may submit complaints regarding the Call for Projects process in writing by registered mail to the address of Wrocław Institute of Culture or to the e-mail address: air_wro@instytutkultury.pl throughout the duration of the Call process, but no later than within 14 working days from the date of announcement of the results of the Call for Projects to which the complaint pertains (the date of receipt of the complaint by WIK shall be decisive). Complaints received after the above deadline will not be taken into consideration.
2. The submitted complaints will be dealt with no later than 14 working days from the date of receipt of the complaint. The complainant shall be notified of the method of complaint handling by registered mail and additionally by e-mail.
3. Decisions of the Wrocław Institute of Culture in complaint proceedings are final.

§ 7. Final Provisions

1. By submitting an application to the Partnership Programme, the Applicant agrees that WIK can provide access to the submitted documentation to third parties in order to fulfil the obligations resulting from the provisions of the law of 6 September 2001 on access to public information.
2. All provisions related to the protection of the Applicant's personal data together with the legal grounds for their processing are set out in the application form.
3. Amendments to the Terms and Regulations shall be made in writing and shall come into force as of the date of their publication. Amendments to the Regulations shall not apply to Applications submitted before the amendments come into force.
4. These Terms and Conditions shall enter into force on 30.01.2026

Domini Kałucka
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